



STATE OF ALABAMA  
Department of Finance  
Office of Indigent Defense Services

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Montgomery, Alabama 36130  
(334) 242-7059  
www.OIDS.alabama.gov



Robert Bentley  
Governor

Chris E. Roberts  
Director

Bill Newton  
Acting Director of Finance

MEMORANDUM

To: All Members of the Alabama State Bar

From: Chris E. Roberts *CR*  
Division Director, Office of Indigent Defense Services

Date: June 29, 2016

Re: *Contract Application*

The Office of Indigent Defense Services has implemented a new application process for Judicial Circuits selecting a contract system as that circuit's method for providing indigent defense services. Attorneys seeking a contract in those judicial circuits must complete the application available on-line at [www.oids.alabama.gov/forms.aspx](http://www.oids.alabama.gov/forms.aspx). The application must be completed and either mailed, emailed or faxed to the Office of Indigent Defense Services no later than July 31, 2016. The contact information for the Office of Indigent Defense Services is as follows:

Mailing: P.O. Box 302598, Montgomery, AL 36130-2598  
Email: [oids@oids.alabama.gov](mailto:oids@oids.alabama.gov)  
Fax: (334) 353-4405

The applications will be forwarded to the Indigent Defense Advisory Board for each circuit. The Indigent Defense Advisory Board will review each application and select its recommendations for contract counsel for that circuit as provided in Alabama Code Section 15-12-1, et.al.